



RENAISSANCE KNARESBOROUGH EXECUTIVE

Minutes 27 September 2018

The Chair, Cllr Samantha Mearns welcomed everyone to the meeting.

Present:

Cllr Mearns (Chair), Cllr Darling (Secretary), Kathy Allday, Phil Cable, Bill Rigby, Shan Oakes, Cllr Cooper, Tim Sutherland, Liz Baxandall.

1. Apologies

Cllr Zoe Metcalfe, Cllr Andrew Willoughby and Maggie Boyd.

Those present introduced themselves as there were a few new faces.

2. Declaration of interests

No interests were declared.

3. List of voting members for Executive

Shan Oakes was added as an individual member. Received and noted.

4. Minutes of May 2018

Minutes were approved as an accurate record of the meeting held in May.

5. Appointments since Annual General Meeting

The Chair explained that Cllr Ed Darling had stepped in to fill the Secretary role and that Bill Rigby had agreed to stay on as Treasurer.

6. Membership and summary of Working Groups

The Chair reiterated that each WG lead was expected to report to the Executive on the progress from their WG.

Viability – Samantha Mearns

Samantha explained that

- a) HBC had agreed to sponsor a consultant to create a viability/feasibility report on the cliff lift project. Samantha stated that in the group's view the lift must

be able to demonstrate it will create economic opportunity. Samantha thanked Cllr Cooper for facilitating HBC support.

- b) Through HBC Head of Culture, Tourism and Support, initial contact had been made with Historic England around their support for the project. It was clear from the initial response that it was something with which they would need to be closely involved. It had been agreed to park that contact until we were further forward with the project.
- c) Samantha advised the Committee that Phil Cable had kindly agreed to perform his own feasibility study based on the information he had. Phil had been in contact with MAC Architects Harrogate and obtained some preliminary drawings for an elevator which were much admired by the Committee.
- d) We had received an offer of advice and assistance (including on funding) from Mark Robinson of Rapid Consulting Engineers. Tim and Sam would be meeting on a non obligation basis.

Technical – Tim Sutherland

Technical had yet to meet.

Publicity – Tim Sutherland

Tim explained that RK had Facebook and Twitter social media channels and that the website has some content. The group is looking at possibly doing a newsletter. There was some discussion regarding the content of the website – the Chair expressed the view that it needed to reflect all RK's achievements. It was clear that there is plenty of content ready to go but there were constraints regarding implementation. Liz agreed to speak to Sue McQueen who currently ran the website regarding whether we could help facilitate this.

IT – Ed Darling

Ed explained that RK was looking to redevelop the PC game, 'Time Gate'. Endie, who acquired the intellectual rights of Lateral Vision when the company ceased, were looking into whether they still owned the rights and if so would give pricing for updating windows drivers, making it into an app and possibly a download stream from the website.

Focus Groups – Kathy Allday

Kathy detailed the work thus far on arranging focus groups which focus on seniors, those living with disabilities. Dates had been fixed with Age UK and Henshaws. There were questions around data protection and it was agreed for each attendee to complete RK's GDPR forms.

Engagement – Shan Oakes

The grant for the engagement event from HBC has been extended to June. Questions were raised about whether we should engage people generally around RK rather than the cliff lift project and access problems around the town centre. The Chair explained that RK needed to focus on more projects than the cliff lift, which is still in its early infancy and is very much a long-term project and explained the need for more fundraising. The group was encouraged to think about ways to fundraise. It was decided to move on with the idea of the Water festival. Ed suggested we rent a market stall for the day. This was thought to be a good idea; as well as raising the groups profile we could also engage on access around Knaresborough as a whole.

7. Financial update

Bill presented the latest financial information and commitments. It was decided to contact NYCC councillors regarding locality budgets and approach the Chamber of Trade for inclusion in the BID.

8. Local Lotto

The Chair explained that more publicity of the Local Lotto was needed. Only one ticket was bought by a person outside of the Executive. The scheme has the potential to be a vital income source. It was agreed that more leaflets/business cards would be sourced and distributed around town with RK written on them.

9. Knaresborough Town Council grant application

In light of the discussion under item 7 for further funding, it was discussed and decided that RK apply to KTC for a grant of £1,000 for insurance and running costs. An access survey to remain on the 'wishlist', however the immediate funding issue of insurance was deemed more urgent.

10. Constitution

The revamped constitution was approved and signed at the meeting by the Chair and Secretary.

11. General Data Protection Regulations

GDPR forms were approved.

12. Dates of public meetings

It was decided that Executive meetings would take place bi-monthly on the last Thursday. The next 2 meetings were fixed as 29 November and 31 January.

Signatories

Chair: _____

Date: _____

Secretary: _____

Date: _____